



GOVERNOR'S ADVISORY COUNCIL ON AGING

Orientation Minutes

May 8, 2014

8:45 a.m. to 9:45 a.m.

Arizona State Capitol Executive Tower

Governor's Office on Aging

Conference Area

Suite 101

1700 West Washington

Phoenix, Arizona 85007

Pending Approval

Council Members Present

Becky Brimhall-Lepire (Vice-Chairman), George Evanoff, Diane Joens, Deborah Lavinsky, (Vice Chair), Doyle Meredith, Allison Perrin, Melinda Preston, Trudy Schuett, and Tonya Watson

Council Staff Present

Cathy De Lisa

Guests Present and Signing In

None

Call to Order & Welcome

Council Chair Becky Brimhall-Lepire called the orientation to order at 8:46 a.m. with a welcome and introductions.

Review & Discussion of GACA Orientation Manual

The Council Chair facilitated a discussion of the following materials found in the manual:

History of the Council

Cornerstone Legislation

Important Guidelines

Resources on Aging

Glossary and Acronyms

Schedule of meetings

Profiles of Older Americans

Division of Aging & Adult Services Information

Council Roster

Open Meeting Law

Ten Things Every Council Member Needs to Know

Suggestions received included providing the manual on a flash drive or emailing the information to those utilizing a tablet. A copy of the Governor's Advisory Council on Aging manual is available for review at the Council on Aging office.

Open Meeting Law Training

The Council Chair reminded members of the Open Meeting Law training and materials provided by the Ombudsman's office at the January 10, 2014 GACA meeting then shared key points to remember and referenced the *Top Ten Things Every Council Member Needs to Know* document found in the manual.

Adjourn

The orientation was adjourned by Council Chair Becky Brimhall-Lepire at 9:40 a.m.

Next Meeting

The next orientation of the Governor's Advisory Council on Aging members is tentatively scheduled for July 11, 2014 at 1:15 pm; location to be confirmed and announced by public meeting notice posted at the GACA website: www.azgovernor.gov/gaca. These meetings are open to the public.